

# Minutes

**Attendees:**

**Adelaide Hills Council**

Bill Spragg, Mayor

Andrew Aitken, CEO

Deryn Atkinson, Director Strategy and Development (acting)

Mike Flehr, Senior Strategic and Policy Planner

**Alexandrina Council**

Keith Parkes, Mayor

Sally Roberts, Manager Planning and Development

**The Barossa Council**

Bob Sloane, Mayor

Paul Mickan, Principal Planner

**Mount Barker Council**

Anne Ferguson, Mayor (in at 10:40am)

Andrew Stuart, CEO

Greg Sarre, Senior Adviser Strategy and Policy

**City of Onkaparinga**

Lorraine Rosenberg, Mayor

Steve Mathewson, Director Finance and Commercial

Daniel Jellings, Manager Projects and Development Policy (acting)

Divya Bali Dogra, Built Heritage Planner

**DC Yankalilla**

Matt Robertson, Strategy and Policy Planner

Stephanie Johnson, Project Manager

**Apologies:**

**Alexandrina Council**

Peter Dinning, CEO

**Barossa Council**

Martin McCarthy, CEO

**City of Onkaparinga**

Mark Dowd, CEO

**DC Yankalilla**

Mayor Glen Rowlands

Adrian Skull, CEO

**RDA Barossa**

Anne Maroney, CEO

**Meeting start: 10.05 am**

**Meeting close: 11.30 am**

**Agenda Item 1. Welcome and Apologies**

- Mayor Rosenberg welcomed members and staff and noted the apologies.

**Agenda Item 2. Adoption of Previous Minutes from 12 February 2015**

**MOTION: That minutes of the 12 February 2015 meeting of the PSG be adopted**

**Moved:** Mayor Spragg

**Seconded:** Mayor Sloane

**Carried unanimously**

**ACTION:** Project Management Group (PMG) to compile an 'action table' for the PSG to assist in adoption of minutes. **(DONE)**

**Agenda Item 3. Project Plan and scope of resources**

- DJ provided a brief update on the report and explained that the project plan is comprehensive and detailed. PMG will endeavour to present the moving components of the project in simple and effective ways.
- Mayor Rosenberg commented that she was seeking answers to following questions while reviewing the documents:
  - Do we understand what is required?
  - How do we pay for it?
  - Is it enough to get a successful bid?
  - Have we hit the mark?

**Comments:**

Why is the new estimate so much greater than the original estimate?

SJ clarified that the estimate in the feasibility study was based on the estimates for World Heritage Listing in the United Kingdom. The new estimate is based on the detailed project plan and is realistic to achieve in a shorter time frame. The original estimates relied on a much greater level of pro-bono work. There is need for a high level of engagement, education and promotion.

The Mount Lofty Ranges National Heritage bid is different to other national heritage listing in Australia.

If we are seeking \$500,000 from external sources, do we need to wait to accumulate the funds prior to moving the project forward? Is it possible to package the component parts that can be held until we receive external funding?

DJ responded that the project plan is not yet sophisticated enough to package up the components to await funding. However, PMG could consider options for packaging up project components to be held pending funding support as possible. Notwithstanding, maintaining momentum is critical to project's success.

**MOTION:**

**That the PSG:**

**1. Note the following attached documents**

- **detailed project plan (attachment 1) for the following two financial years (i.e. 2015-16 and 2016-17)**
- **components of the project plan and role of advisory groups (attachment 2)**
- **task lists for the advisory group and feedback from Angela Haezbroek, facilitator of 10 April 2015 workshop (attachment 3)**

- resource and budget breakdown for following two financial years (i.e. 2015-16 and 2016-17) (attachment 4)
  - annual report from July 2014 – April 2015 (attachment 5).
2. Support the implementation of the project plan by the PMG through in-kind and funding support by the participating councils (to the newly agreed contribution rate of \$15,000 cash and in-kind support).
  3. Note that the resourcing shortfall as identified in the project plan is intended to be resolved through the establishment and operation of the new governance structure (in accordance with the report provided to the PSG in Item 4).

**Moved:** Mayor Spragg

**Seconded:** Mayor Ferguson

**Carried unanimously**

#### **Agenda Item 4. Governance structures options**

- SJ provided a brief update on the report and explained that the proposed regional subsidiary option based on the Adelaide Central Market Authority and Rundle Mall Management Authority.
- The regional subsidiary option would provide autonomy and skills based board to manage the project. PSG would retain the ability to appoint the board and the chair of skills based board.

#### **Comments:**

What would be the process or next steps be if PSG provides in-principle support for establishments of a regional subsidiary? The charter would need to be detailed and include information such as exit clauses and 'going broke' clauses.

A draft charter would be presented to the PSG at its August meeting. PMG would engage a legal consultant to provide advice and review the draft.

It was suggested to consider the charters and appointment of the boards of existing subsidiaries such as East Waste Authority and Southern Waste Regional Authority.

#### **MOTION:**

#### **That the PSG:**

1. provide in principle support for the establishment of a 'Regional Subsidiary' (pursuant to Section 43 and Schedule 2 of the Local Government Act, 1999) with a semi-autonomous management board for the future management of the National and World Heritage bid
2. endorse progression of supporting investigations and required documentation to enable the establishment of the subsidiary by December 2015, with the notional appointment of a management board in early 2016
3. note that a draft charter for the regional subsidiary will be presented for review by the PSG at its next meeting on 20 August 2015.

**Moved:** Mayor Ferguson

**Seconded:** Mayor Spragg

**Carried unanimously**

#### **Agenda Item 5. Project Manager's Update (Stephanie Johnston)**

- Appreciated support from City of Onkaparinga in preparing the project plan, scope of work and budget breakdown.
- Met with Jamie Briggs, Federal Member for Mayo and discussed the sovereignty issues related to the World Heritage listing.
- The 30 Year Plan for Greater Adelaide provides an opportunity to include Mount Lofty Ranges World Heritage Bid as a strategic project. Paul Leadbeater, member of the Management Advisory Group is preparing a paper on impacts of Environment Protection and Biodiversity Conservation (EPBC) Act 1999 if the region is National and/or World Heritage listed.

**Comments:**

Jamie Briggs has invited councils within his electorate of Mayo to showcase the region to Federal Parliament.

There is also a mayors' delegation to Canberra that will provide opportunities for lobbying with Federal Ministers.

Mayor Spragg met with Lord Mayor Haese and discussed the bid.

Mayor Sloane met with Mayor and CEO of Light Regional Council and discussed the bid.

**ACTION:**

1. **PMG to follow up with Mayor Rosenberg regarding the timeframe for the showcase organised by Jamie Briggs, Federal Minister of Parliament for Mayo and to decide what information is required**
2. **PMG to identify the portfolios and the Ministers to lobby (Federal and State) the project**
3. **PMG to develop a standard response for councils to submit as part of 30-Year Plan review (which may include the EPBC advice)**
4. **PMG to forward a copy of project plan and project manager's report to Light Regional Council for information.**

**Moved:** Mayor Spragg

**Seconded:** Mayor Parkes

**Carried unanimously**

**Agenda Item 6. Other Business**

**Comments:**

What are the plans for re-engagement with new elected members?

SJ noted the question and would need to consider an appropriate opportunity to engage with the elected members of the participating councils.

Mayor Rosenberg suggested that there are a number of ways in which each Mayor, CEO and council staff can engage with their elected members.

Some of the suggestions for engaging with the elected members were:

- Mayor's briefing notes
- Annual Report
- news items
- circulation of PSG meeting minutes.

Mayor Rosenberg formally thanked the PMG members for their commitment and efforts.

**ACTION:**

1. **PMG to compile materials and methods used by each council to share information for Elected Member engagement.**

**Agenda Item 7. Date of next meeting – Thursday August 20 2015 (TBC) from 10am until 12 noon.**

Venue: West Wing Conference Room, Adelaide Hills Council Offices, 63 Mt Barker Road, Stirling

**Lorraine Rosenberg**

Chair, Project Steering Group